

FACSES Non- Cooperation Search

Step 1.

NEXT: _____

FACSES MASTER MENU

SOCARC

- A. GENERAL INQUIRY
- B. INQUIRY & REGISTRATION
- C. CASE MANAGEMENT
- D. FINANCIAL MANAGEMENT
- E. ENFORCEMENT
- F. ALERTS
- G. DOCUMENTS
- H. CENTRAL REGISTRY
- I. SPLS
- J. TABLES
- K. PRINT BATCH REPORTS
- L. CONVERSION
- M. NEW HIRE
- S. CSE (OLD CHILD SUPPORT SYSTEM)

OPTION: _

CASE NUMBER: **A**

FILE NUMBER: _____

PERSON NUMBER: _____

Step. 2

NEXT: FILE

GENERAL INQUIRY MENU

SOCARC

- A. INQUIRE BY NAME
- B. INQUIRE BY SSN
- C. INQUIRE BY PERSON NUMBER
- D. INQUIRE ON A CASE
- E. INQUIRE ON A FILE NUMBER
- F. INQUIRE ON A RECEIPT
- G. INQUIRE ON A CHECK
- H. INQUIRE ON A EFT PAYMENT NUMBER
- I. INQUIRE ON PHONE NUMBER
- J. INQUIRE ON EMAIL ADDRESS

OPTION: **c**

The FACSES person number is the same as the TECS/Vision Client ID number. Use the caretaker's Client ID to find all the associated Child Support cases.

Step 3

NEXT:

GENERAL INQUIRY MENU

SOCARC

- A. INQUIRE BY NAME
- B. INQUIRE BY SSN
- C. INQUIRE BY PERSON NUMBER
- D. INQUIRE ON A CASE
- E. INQUIRE ON A FILE NUMBER
- F. INQUIRE ON A RECEIPT
- G. INQUIRE ON A CHECK
- H. INQUIRE ON A EFT PAYMENT NUMBER
- I. INQUIRE ON PHONE NUMBER
- J. INQUIRE ON EMAIL ADDRESS

OPTION: **C**

PERSON NO: **000000** VIEW: **C** (C=CASES, F=CIVIL OR OTHER FILES, S=SPLS CASE)

This will bring up a listing of all cases involving this person. There will be a Child Support case for each absent parent. A non-cooperation/cooperation determination is made in each case separately; therefore, each case must be reviewed to determine if the caretaker is cooperating. If a non-cooperation determination exists in any one of the cases, the caretaker is considered non-cooperative.

Step 4

Put an "X" in the left column beside each "O"pen case with "AR" (Applicant/Recipient) in the "Rel"ationship column. Press Enter.

NEXT: _____ PERSON NO: 0000009367 3/14/06 18:12
/ES8020M1 PERSON NUMBER INQUIRY (CASE) SOPETT
NAME SSN VR BIRTHDATE
LEGAL: PARADISE, JENNIFER
PRIMARY: PARADISE, JENNIFER 000-00-0000 10/17/1969
ALIAS:

PERS #: 0000009367 SEX: F DEATH DATE:

SEL	CASE NUMBER	AR NAME	AP NAME	IV-D WORKER	CASE IV-D STAT	REL	INDIV IV-D STATUS
X	0000009367-01	PARADISE, JENNIFER	PARADISE, THOMAS	88-001	O	AR	A
X	0000009367-02	PARADISE, JENNIFER	BIRD, JOSEPH	88-001	O	AR	A

** END OF LIST **

ENTER AN 'X' TO INQUIRE ON A SPECIFIC CASE

Step 5

NEXT: _____ CASE: 0000009367 01 3/14/06 18:19
CAIN/ES8025M1 CASE INQUIRY SOPETT

CASE: 0000009367-01 IV-D WORKER: 88-001 SUSIE CASEWORKER
AR: PARADISE, JENNIFER PERS #: 0000009367 INQUIRE: _
AP: PARADISE, THOMAS PERS #: 0000009374 INQUIRE: _
FUNCTION: LO IV-D STATUS: OPEN COOPERATING: NO TRANSFER:
BALANCES: SUPPORT: 4324.46 FEES: 0.00 RECOVERY: 0.00
DATE OF LAST PAYMENT: 06/14/2005 DATE OF LAST CS PAYMENT:

-----CHILDREN INFORMATION-----
SEL ----- CHILD NAME ----- SSN BIRTH SEX STAT PRG REL PAT INS
_ PARADISE, DEBORAH 000-00-0000 05/14/1991 F A MA CH NI
END OF LIST

ENTER AN 'X' BY THE CHILD TO BE SELECTED

-----OPTIONS-----
CASE TRANSFER: _ (I, R, A, H) LOCATE: _ (Y) CASE CLOSING: _ (E, C)
INTERSTATE: _ (Y) ESTABLISHMENT: _ (Y) IV-D HISTORY: _ (Y)
CASE FUNCTIONS: _ (C, H) CASE NARRATIVE: _ (E, D, V, W) CASE ALERTS: _ (E, V)
SUPPRESS BILLING: _ (Y) NON-COOPERATION: H (E, C, H) VIEW BALANCES: _ (Y)
FINANCIAL FILES: _ (Y) FCR: _ (V) NEW HIRE RESPONSES: _ (O, C)
MAINTAIN CHILD'S PARTICIPATION: _ (Y)

If you need to contact the Child Support Enforcement caseworker, the worker number provides information where the worker's office is located. The two digits before the dash indicate the region assigned to the case:

- 81 = Williston
- 82 = Minot
- 83 = Devils Lake
- 84 = Grand Forks
- 85 = Fargo
- 86 = Jamestown
- 87 = Bismarck
- 88 = Dickinson

The three digits after the dash indicate the worker number. The name of the worker is also displayed. Note: If the first of the three digits is a 9, day-to-day casework is being provided by the North Dakota Outgoing Interstate Unit in Grand Forks rather than by the regional office assigned to the case.

To view the reason for the non-cooperation determination, enter an "H".

Step 6

NEXT: _____ CASE: 0000009367 01 3/14/06 18:38
/ES8202M4 LIST NON-COOPERATION HISTORY SOPETT

CASE NO: 0000009367-01 AR: PARADISE, JENNIFER
AP: PARADISE, THOMAS

ACTION: _ (E=ENTER NON-COOPERATION, C=CHANGE/TERMINATE NON-COOPERATION)

CODE	START DATE	STOP DATE	DATE ENTERED	ENTERED BY	DATE LAST CHANGED	CHANGED BY	NON-COOP TYPE
SF	03/13/2006		03/13/2006	SOBRUL			PSM

REASON:

** END OF LIST **

The non-cooperation code descriptions are as follows:

Code	Description
AP	Failure to keep an appointment to meet with IV-D
AR	Failure to make payments per an AR recovery agreement
CS	Failure to turn over support payments after assigned
GT	Failure to appear for a genetic test
HE	Failure to appear at a hearing when AR may need to testify
OT	Other (If other is indicated, you must specify a reason)
PF	Failure to name possible father, after one has been excluded
RP	Failure to agree to a repayment plan for AR recovery
SF	Failure to complete and return child support forms

To view another case, hit enter to return to the Case Inquiry screen. From there hit enter again to move on to the next case selected or to return to the case inquiry list to select another case.